

Certificate Templates

Instructions

This file contains five certificate types: Participant, Mentor, Volunteer, Winner (1st/2nd/3rd place), and Digital Badge specification.

Replace all [bracketed fields] before printing. Print on quality paper (100g+) or export as signed PDF for digital distribution.

For the Erasmus+ logo: use the official EU emblem with 'Co-funded by the Erasmus+ Programme of the European Union'.

Issue within 14 days of the event. Digital copies via email; physical copies at the awards ceremony where feasible.

CERTIFICATE 1 – PARTICIPATION (All Participants)

DigiCollab

Erasmus+ KA210-VET Small-scale Partnership

CERTIFICATE OF PARTICIPATION

This is to certify that

[Full Name of Participant]

has successfully participated in the
DigiCollab Hackathon

[Event Location] | [DD-DD Month YYYY]

Lead Organiser / Project Coordinator

Partner Organisation Representative

[Organisation Logo]

[Erasmus+ Logo]

CERTIFICATE 2 – MENTOR CONTRIBUTION

DigiCollab

Erasmus+ KA210-VET Small-scale Partnership

CERTIFICATE OF MENTOR CONTRIBUTION

This is to certify that

[Full Name of Mentor]

has generously contributed as a Mentor at the
DigiCollab Hackathon – guiding teams with expertise and dedication

[Event Location] | [DD-DD Month YYYY]

Lead Organiser

Partner Organisation Representative

[Organisation Logo]

[Erasmus+ Logo]

CERTIFICATE 3 – VOLUNTEER SERVICE

DigiCollab

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CERTIFICATE OF VOLUNTEER SERVICE

This is to certify that

[Full Name of Volunteer]

has contributed as a Volunteer in the organisation of the
DigiCollab Hackathon

[Event Location] | [DD-DD Month YYYY]

Lead Organiser

Partner Organisation Representative

[Organisation Logo]

[Erasmus+ Logo]

CERTIFICATE 4 – AWARD CERTIFICATE (Winner / Runner-Up / Honourable Mention)

Use this for 1st, 2nd, and 3rd place – adjust the award label accordingly.

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CERTIFICATE OF EXCELLENCE

This is to certify that

[Team Name & Members]

has been awarded [1st Place Grand Prize / 2nd Place / 3rd Place Honourable Mention]
DigiCollab Hackathon – Challenge: [Theme / Track]
 [Event Location] | [DD-DD Month YYYY]

Lead Organiser

[Organisation Logo]

Head of Jury

[Erasmus+ Logo]

DIGITAL BADGE SPECIFICATION

Digital badges can be created using Badgr, Credly, or Canva and shared via LinkedIn. Use these specifications.

Badge type	Name	Criteria	Evidence required
Participation	DigiCollab Hackathon Participant [Year]	Attended both full days of the hackathon	Attendance record + organiser signature
Skills Badge	DigiCollab – Digital Literacy Practitioner	Demonstrated use of digital collaboration tools in a hackathon context	Mentor observation + portfolio artefact
Skills Badge	DigiCollab – Innovation & Design Thinking	Applied structured problem-solving framework to a real challenge	Solution Development Canvas + mentor log
Award Badge	DigiCollab Hackathon Winner [Year]	Achieved 1st, 2nd, or 3rd place in judged competition	Score sheet + organiser record
Mentor Badge	DigiCollab Hackathon Mentor [Year]	Provided mentoring support to	Mentor session logs + organiser confirmation

Badge type	Name	Criteria	Evidence required
		teams at DigiCollab event	

Badge technical specs

Image format: PNG, 600×600px minimum, transparent background

Platform: Badgr (badgr.com) is free and Open Badge compliant; Credly is good for LinkedIn integration

Issuer name: [Organisation Name] on behalf of DigiCollab Erasmus+ KA210-VET

Each badge should link to the event page for verification

Encourage participants to add badges to their LinkedIn profile under Licences & Certifications