

Consent Form • Media Release Form • Liability Waiver

About this document

This file contains three separate forms. Print or distribute each form individually as needed. Collect signed copies before or on Day 1 of the hackathon.

For participants under 18, all three forms require a parent/guardian signature.

Retain signed originals for the event documentation period (minimum 3 years).

Event: [Event Name] | Date: [DD-DD Month YYYY] | Location: [Venue, City]

Participant name: _____ Date of birth: _____

FORM A – PARTICIPANT CONSENT FORM

This form confirms your agreement to the DigiCollab Hackathon's Code of Conduct, rules, and GDPR terms.

I, the undersigned, confirm that:

- I have read and agree to abide by the DigiCollab Hackathon Code of Conduct
- I understand that the hackathon is a non-competitive learning event and that all participants are expected to act respectfully
- I understand that my team's work may be shared publicly as part of the DigiCollab project's educational outputs
- I consent to my personal data being processed for event organisation purposes as described in the Data Protection Guidelines (see Annex 4.2)
- I agree to attend both full days of the hackathon and notify the organisers as soon as possible if I am unable to attend

Participant signature: _____ Date: _____

Parent/guardian signature (if under 18): _____ Date: _____

FORM B – MEDIA RELEASE FORM

This form gives organisers permission to use photographs, video, and other media featuring the participant.

What this covers

Photographs and video taken during the hackathon (work sessions, presentations, awards ceremony).

Written quotes, testimonials, or case study descriptions attributed to you.

Materials may be used in: DigiCollab project reports to Erasmus+, the DigiCollab website (digiCollab.eu), social media channels, event publicity, and academic or educational publications.

Your full name will only be used where you give explicit permission below.

Please tick all permissions you are granting:

- Photographs for internal reporting and Erasmus+ documentation
- Photographs for the DigiCollab website and social media channels
- Video footage for event documentation and reporting
- Video footage for public promotional materials (website, YouTube)
- Written quotes attributed to my first name only
- Written quotes attributed to my full name
- Use of my project/solution for educational case studies

I do NOT give permission for:

- Any use of my image or name beyond internal reporting

Note: Withholding permission will not affect your participation. You will still receive a Certificate of Participation.

Participant signature: _____ Date: _____

Parent/guardian signature (if under 18): _____ Date: _____

FORM C – LIABILITY WAIVER

Important – please read carefully

This waiver limits the organiser's liability for incidents during the hackathon. It does not limit your rights in cases of organiser negligence.

If you have concerns about any provision of this form, please contact [contact@email.eu] before signing.

Acknowledgement of voluntary participation:

I understand and acknowledge that participation in the DigiCollab Hackathon is entirely voluntary. I am free to withdraw at any time without penalty.

Acceptance of event rules:

I agree to follow all instructions from the organising team, abide by the Code of Conduct, and comply with the venue's health and safety procedures.

Health and safety declaration:

I confirm that I am in good general health and am not aware of any medical condition that would prevent me from safely participating in the activities described in the hackathon programme. I agree to inform the organising team of any relevant health information on arrival.

Limitation of liability:

To the extent permitted by applicable law, I release [Organisation Name] and its employees, volunteers, and partners from liability for any injury, loss, or damage to personal property that may occur during the hackathon, except where such injury, loss, or damage results from the negligence or intentional misconduct of the organisers.

Intellectual property notice:

I understand that all solutions, code, designs, and other work created during the hackathon remain the intellectual property of the creating team(s). The organising institution is granted a non-exclusive, royalty-free licence to use submitted work for educational, promotional, and research purposes. For full terms, see the IP Assignment Agreement (Annex 2.1.10).

By signing below, I confirm that I have read, understood, and agree to the terms above.

Participant signature: _____ Date: _____

Print name: _____

Parent/guardian signature (if under 18): _____ Date: _____

Print name: _____ Relationship to participant: _____

FOR OFFICE USE ONLY

Item	Received	Checked by	Date
Consent Form	<input type="checkbox"/> Yes <input type="checkbox"/> No	[]	[]
Media Release Form	<input type="checkbox"/> Yes <input type="checkbox"/> No	[]	[]
Liability Waiver	<input type="checkbox"/> Yes <input type="checkbox"/> No	[]	[]
Parental consent (if <18)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	[]	[]